

## Point of Courtesy

The officiating pastor does not assume that he or she is automatically invited to your rehearsal dinner or reception. If you personally desire their presence please invite them like you would your other guests.

## Wedding Check List

- Reservation Form
- Application, Contract & Deposit
- Attend Marriage Preparation Course
- Appointment with Pastor
- Appointment with Organist
- Final payment due to church 30 days prior to wedding.
- Marriage license brought to church office at least one week prior to the wedding.
- Appointment set with the church one week prior to wedding to go over expectations for a wedding.



The mission of Castleton United Methodist Church is to make disciples of Jesus Christ **who love God, love one another, and serve the world.**



### **Castleton United Methodist Church**

Church Office & Mailing Address  
7160 Shadeland Station  
Indianapolis, IN 46256  
(317) 849-2947

### **Castleton Worship Center**

Sanctuary Address  
7101 N. Shadeland Ave.  
Indianapolis, IN 46250

### **Sunrise Worship Center**

Sanctuary Address  
7551 Oaklondon Rd.  
Indianapolis, IN 46236

9/09

# Weddings

## At Castleton Worship Center



## CHRISTIAN SERVICE OF MARRIAGE



### **Congratulations!**

We are happy that you have made the decision to make your special day a Christian celebration of the marriage covenant.

A Christian celebration says that you want to establish a relationship which is responsive to God, and that you want to grow in the knowledge and

experience of God allowing yourselves to be shaped by the Christian community. You are also committing yourselves to enter into a life-long covenant, a personal promise which binds you together, and includes God, as well as each other. You are promising to allow God to work actively in your marriage and to guide, direct, and hold you together.

Because a church wedding is a sacred event, a worship service in which a man and woman make promises before God, it should include only those features appropriate to a service of worship. It is the goal of all who help with the weddings at Castleton United Methodist Church to insure the integrity of your marriage worship service as you make your solemn vows before God.

**Facilities** ~ Depending on the style and size of your wedding we have the facility that is right for you. Sunrise Worship Center located at 75th St. and Oaklandon Rd., Castleton Worship Center located at 71st St. and Shadeland Ave., and the Prayer Chapel located at 71st St. & Shadeland Station. Please contact the church office for more information and to reserve your wedding date.



**Deposit** ~ A \$200 deposit (\*) for your wedding is due at the signing of the contract. This assures your reservation of the sanctuary and two additional rooms for a total of four hours the day of the wedding (this includes pictures, set-up, ceremony, and dismissal). For every hour, or any part of an hour after your limit, there will be an additional fee of \$100 charged.

(\*Members if you decide to cancel your wedding, or any damage occurs during the rental period your deposit will not be refunded/ deposit is non-refundable for non-members)

**Pastor** ~ One of our pastors must officiate at your ceremony. It is the responsibility of the couple to contact the pastor to assist with planning and preparing for your wedding. The first meeting should take place approximately six months prior to your wedding.

**Organist/Pianist** ~ The church organist/pianist is automatically booked for your wedding in one of the sanctuaries. All music must be approved by the organist and officiating pastor. There is no music offered in the Prayer Chapel.

**Marriage Preparation Program** ~ All couples are required to participate in the Marriage Preparation Program offered through Buchanan Counseling Center. This program covers a variety of topics, such as communication, expectations, personality traits, family background, goals and values. The fee is due with registration. See accompanying brochure.

### **Wedding Rehearsals**

Your wedding rehearsal is scheduled for one hour the evening prior to your wedding. All rehearsals are scheduled to start at 6:00 p.m.

### **Wedding Fees**

The wedding fees include a gift for the pastor who leads the wedding, the organist/pianist who plays for your wedding, the wedding hostess who assists you, custodial services, audio visual support, and use of the building fees. Music is not provided for weddings in the Prayer Chapel.



### **Members ~ Prayer Chapel** \$575\*

Up to 20 Guests  
There will be no rehearsal or wedding hostess for this wedding. Candles and music are not provided.

### **Small Wedding ~ Sanctuary** \$935\*

Up to 25 Guests  
There will be no rehearsal or wedding hostess for this wedding.

### **Members ~ Sanctuary** \$1085\*

(Members are affiliated with this church for at least two years prior to booking wedding.)  
More than 25 Guests

### **Non-Members** \$1835\*

More than 25 Guests

*\* includes \$200 deposit*

### **Receptions**

All wedding receptions held at our church will be catered by the United Methodist Women. You must schedule this with the Wedding Coordinator.

### **Using Professionals**

The pastor who has the authority to perform the ceremony is in charge of the service. Any others giving assistance will take their lead from the pastor.

A variety of audio and visual services including DVDs and broadcasting over the internet, are available. Please contact the Wedding Coordinator for more details and fees.

If you hire a wedding coordinator, he/she is welcome to attend the wedding rehearsal as an observer.